

Bass Pro Shops - Club Fund Raising Procedure

Bass Pro Shops gives groups an opportunity to make money for their organizations with helping out at our cash registers sacking merchandise and assisting with other simple front end duties. If your group is comprised of kids or adults who need supervision we request one adult sponsor for every 5 participants. You may set up containers and ask for donations for your group at each open cash register where you place a bagger. You are responsible for bringing your own donation containers.

Your direct contact while assisting at the front of the store will be Front End Manager Deb Cook, her team leaders or our MOD (Manager on Duty). All of these people are here to assist with any questions you may have while in the store. The duties associated with this opportunity are as listed, but not limited to the following:

1. Assisting with the placement of purchased product in bags at the registers.
2. Assistance with the maintenance of our shopping basket and shopping cart program which may entail retrieval of carts from the parking lot on occasion.
3. Helping keep the register areas stocked with bags, paper, pens or other necessary items for service.

Our expectations of our staff are high with regards to how we represent ourselves to the community and the same level of professionalism should be displayed by all groups. Some basic suggestions for a successful scheduled shift are:

1. All participants are requested to present themselves with the same level of professional attire and courtesy displayed by all Bass Pro employees. This will not only support our standards but give your group the necessary credibility to maximize donations.
2. Adult sponsors are responsible for the behavior, appearance and adherence to Bass Pro standards by all members of the group at all times. These include but are not limited to common practices such as greeting the customer, thanking them, not eating or drinking while assisting with the above mentioned responsibilities and maintaining well organized and professional surroundings. Doing these simple things will allow our staff to continue to focus on their assigned responsibilities.
3. Have your donation containers showing your groups name and if possible what the money is being raised for. An excellent conversation starter for those kids who are not as outgoing as others.
4. HAVE FUN! If you and your group are upbeat, friendly and outgoing we have found without exception that your level of contributions will grow accordingly.
5. Please come ready to use this as not only a fund raising opportunity but an opportunity to teach people skills and responsibility. Because your presence at the front end of our store shows our support for your group and their fund raising goals, if for any reason your group is unable to adhere to these basic standards, Bass Pro reserves the right to end the group's participation on the scheduled day.

Thanks for your interest in allowing Bass Pro Shops to assist your group and drive our goal of community **partnership** and enriching the lives of our city and its rich tradition of active involvement in the great outdoors!

Remember: We all live downstream.
Bob Hix
Promotions Manager 720-385-3600
Denver Bass Pro Shops Outdoor World